

**DEFINITION OF A SIGN**

**Sign:** Any word, number, figure, device, design or trademark by which anything is made known, as used to designate an individual, firm, profession, business or a commodity and which is visible from any public street.

**WHEN IS A SIGN PERMIT REQUIRED?**

A sign permit is required for any sign attached to, applied on, or supported by, any part of a building wall, roof, canopy, awning, arcade or marquee to include detached signs connected to the ground that is not an attached, portable or vehicular sign. A permit is required if the copy is changed on an existing sign.

**WHAT TYPE OF SIGNS ARE THERE?**

Signs are classified by general types for ease of administration and interpretation with general restrictions. The **City of Hurst** has five (5) classes of signs.

**TYPE "A" SIGN:**

These are signs attached against building fronts, or parallel to the face of the building.

**TYPE "B" SIGN:**

These are signs designed to be used alone or as a supplement to Type A Signs, where allowed, but subject to height and location restriction in all districts.

**TYPE "C" SIGN:**

These are the signs commonly referred to as pole signs and free-standing signs and include signs supported by a building and extending toward a street.

**TYPE "D" SIGN:**

These signs are those used for identification

of multiple-use occupancies under centralized site management, such as a shopping center.

**TYPE "F" SIGN:**

These signs are used for the identification of a new project, such as a subdivision, where real property is being sold for the first time to a user; new buildings, other projects and the like.

**WHAT ARE THE PROCEDURES FOR GETTING A PERMIT?**

Applicant submits complete application and two sets of plans.

**HOW LONG DOES IT TAKE?**

The amount of time varies based on the complexity of the sign. Normally, the permit can be issued in one to two days.

**WHERE DO I GO?**

Sign permits may be obtained at the Building Inspection Department at City Hall or the **City Of Hurst Web Page at:**  
**ci.hurst.tx.us**  
**Public Works Department**  
**Building Inspection**  
**Building Inspection Documents**

**OUR GUARANTEE TO YOU IS:**

We will make every effort to you give you prompt, courteous and professional service.

**HOW MUCH WILL IT COST?**

The permit fees are based on the 2000 International Building Code

**The Plan Review Fee if 65% of the Building Permit Fee.**

**TOTAL VALUATION**

\$1.00 to \$500.00.....
\$501.00 to \$2,000.00.....
\$2,001.00 to \$25,000.00.....
\$25,001.00 to \$50,000.00.....
\$50,001.00 to \$100,000.00.....
\$100,001.00 to \$500,000.00.....
\$500,001.00 to \$1,000,000.00.....
\$1,000,001.00 and up.....

**FEES**

\$23.50
\$26.55 for the first \$500.00 plus \$3.05 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$83.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$401.35 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$650.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof to and including \$500,000.00
\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$5,608 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00 or fraction..